

## **Newsletter Committee**

Chair: Hong Cheng

Advisor: Jiehao Zhou

Members: Marilyn Bui, Fan Chen, Xiaohui Zhang, Zhiyong Ren, Guofeng Gao, Dongpo Salas, Kun Hu

Description of the committee:

CAPA newsletter is an effective communication tool for CAPA members and all engaging individuals or organizations. It records CAPA internal and external activities, boosts the success of CAPA development operation and member's achievements, strengthens the connection and nurtures supportive audience. The goal is to build CAPA brand, motivate CAPA members and create CAPA value.

Currently, the CAPA newsletter plans publish four issues per year (June, September, December, and March). The chair will assign and work with one committee member in charge of each issue. A second member will serve as a back-up. As for now, Guofeng Gao is assigned for June issue, Kun Hu for September issue, Dongpo Salas for December issue, and Zhiyong Ren for March issue. Xiaohui Zhang serves as a back-up.

To facilitate the publication of newsletter, the chair of the committee will work closely with the current CAPA president, BOD members and committee chairs regarding current events and activities. We will consult previous committee chairs for newsletter design and format.

Working together we will build a successful community.